

Subject: Studio City BID 2019 Assessment Database - Due June 1
From: JOHN WALKER <john@thescbd.com>
Date: 05/25/2018 07:16 PM
To: Ed Henning <mreded2@gmail.com>

Hello Ed - (HELP)

Since I have never done this before, never been shown anything about it and not even sure if this organization has an up-to-date database, other than what I sent you, I would like to call on you and hire your services. We probably need this for our Renewal and you may very well already be working on it, but since this is for 2019, if needed, please Invoice for this. As you know, there is no increase in the assessment.

I have attached the excel template the City sent with the requirements below that I am certain you are more comfortable with than I am.

Thank you very much. Below are the Instructions I received.

I do look forward to hearing back.

CITY INSTRUCTIONS AND BELOW IS THE EXCEL EXAMPLE.

The database must be formatted as follows:

- Have two digits to the right of the decimal
 - All zero assessment parcels removed
 - List agency account number just once at the top of the sheet
 - No totals
 - No currency formatting
 - No dashes in the parcels numbers
 - No hidden rows or columns
 - No formulas (only numbers and text)
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— image001.jpg —



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— image002.png —



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— Attachments: —

2019 County Submittal Template.xlsx	11.8 KB
image001.jpg	16.9 KB
image002.png	679 bytes
image003.png	6.0 KB
image004.png	983 bytes